

**SHRI RAMDEOBABA COLLEGE OF ENGINEERING & MANAGEMENT, NAGPUR.**  
(An Autonomous College of Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur)

No. RCOEM/COE/2018/2284-F

Date: 14.03.2018

**NOTICE**

**EXAM FORM SUBMISSION FOR REGULAR SUMMER 2018 EXAMINATION FOR PG CBCS  
PROGRAMMES EX STUDENTS**

1. For the **End Semester Regular Summer 2018 examination** the students who have **re-registered for any course in second semester** of M.Tech. (All Programmes), MBA and MCA should contact CoE office for examination form submission **before 20<sup>th</sup> March**.

2. For the **End Semester Regular Summer 2018 examination** the students who have **NOT re-registered for any course in second semester of** M.Tech. (All Programmes), MBA and MCA will submit the exam form through GEMS. **Due dates are as under for exam form filling and submitting:**

- ❖ **22<sup>nd</sup> March, 2018** without late fees
- ❖ **25<sup>th</sup> March, 2018 with late fees** of Rs. 300/ per day
- ❖ **28<sup>th</sup> March, 2018 with late fees** of Rs. 500/ per day

***Students will not be allowed to submit the exam forms after 28<sup>th</sup> March, 2018.***

**Exam form submission process is as under:**

1. Log in to GEMS.
2. Select Academic Functions » University Exam/Result » Autonomous University Exam Form.
3. Select Examination: ***End Semester Regular Summer 2018 EX (RS 2018 EX)***.
4. Select subject/subjects to be appearing for examination. **Select “FORGO” option only for the subjects in which you want to forgo the internal marks (“FORGO” option once applied, will not be reverted)**. Press save button.
5. Make payment online through **online payment button** and **print receipt of payment**.
6. Download Examination Form and check all the subjects printed on examination form. This exam form and payment receipt students have to keep with them as a proof. **They don't need to submit the exam form.**

3. Regular and Make-up Summer Examination of 2018 (RS2018 and MS2018) will not be conducted for **all I and III sem PG (CBCS) programmes**. Therefore students of these programmes **should not fill the examination form** for their backlog subjects. For backlog subjects of these programmes examination will be conducted in **Winter 2018**.

(T. G. Arora)  
Controller of Examinations