

**SHRI RAMDEOBABA COLLEGE OF ENGINEERING & MANAGEMENT, NAGPUR.**  
(An Autonomous College of Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur)

No. RCOEM/COE/2016/

Date: 21.09.2016

**NOTICE**

**EXAMINATION FORM SUBMISSION FOR REGULAR STUDENTS**

**I, III, V & VII sem B.E. (All branches); I & III sem M.Tech. (All branches); I, III & V sem MCA; I & III sem. MBA and I, III, V & VII sem Int. MBA;**

For the **End Semester Regular Winter 2016 examination** the process of exam form submission will be starting from **22<sup>nd</sup> September, 2016**. For this exam all **Regular students** will fill the exam form through GEMS. Due **dates are as under** for exam form filling and submitting in the department:

- ❖ **29<sup>th</sup> September, 2016** without late fees
- ❖ **3<sup>rd</sup> October, 2016** with late fees of Rs. 300/ per day
- ❖ **5<sup>th</sup> October, 2016** with late fees of Rs. 500/ per day
- ❖ ***Students will not be allowed to submit the exam forms after 5<sup>th</sup> October, 2016.***

Exam form submission process is as under:

- 1) Log in to GEMS.
- 2) Select Academic Functions » University Exam/Result » Autonomous University Exam Form.
- 3) Select Examination: ***End Semester Examination Winter2016 (RW 2016).***
- 4) Select  subjects to appear (if not marked already) for examination along with ***incentive & audit subject*** and press save button.
- 5) Download Examination Form and check all the subjects, including ***incentive & audit subject***, printed on examination form.
- 6) **Submit Exam form to respective Departments.**

(T. G. Arora)  
Controller of Examinations