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# PhD Admissions Guidelines

(Based on RTM Nagpur University Direction No. 37/2017)



R&D Cell  
Shri Ramdeobaba College of  
Engineering and Management, Nagpur

Disclaimer: These guidelines are only for communication & information purpose. Candidates are requested to read, understand and follow the relevant RTM Nagpur University Ordinances/Directions.

These Rules and Regulations may be called “Rules and Regulations prescribing Eligibility criteria and procedure for registration of candidates, selection of guides and research topic, thesis submission and evaluation of the research work for the Degree of Doctor of Philosophy (PhD) in the Faculty of Science & Technology, Rashtrasant Tukadoji Maharaj Nagpur University (RTMNU)

## 1. Eligibility Criteria

The candidates desirous of seeking admission to PhD program at Shri Ramdeobaba College of Engineering and Management (RCOEM), Nagpur shall meet the following requirements:

- 1.1 All admissions to the PhD programs shall be governed strictly by the Rashtrasant Tukadoji Maharaj Nagpur University (RTMNU) Direction no. 37 of 2017 (revised from time to time by RTM Nagpur University, Nagpur), which can be accessed from the website [www.nagpuruniversity.org](http://www.nagpuruniversity.org)
- 1.2 In addition to the above criteria, the following criteria shall be applicable:  
Candidate should have published at least one International/National Journal or Conference paper on the research area in which he/she is interested to pursue his/her research work.

## 2. Admission Procedure

- 2.1 Admission process will be initiated as per the schedule defined by RTM Nagpur University time to time. For this the concerned department shall display the schedule for registration process on department notice board or college website ([www.rknec.edu](http://www.rknec.edu))
- 2.2 The desirous candidates shall submit an application along with SOP to the respective department or may send through email on the following respective email address:  
Department of Mechanical Engineering:                   hodmechanical@rknec.edu  
Department of Civil Engineering:                         hodcivil@rknec.edu  
Department of Electronics Engineering:                 hodelectronics@rknec.edu  
Department of Electrical Engineering:                 hodelectrical@rknec.edu  
Department of Computer Science & Engg:               hodcs@rknec.edu
- 2.3 Supervisor Allocation Committee shall allocate the Supervisor to the candidates as per RTMNU Direction No. 37/2017. List of the candidates shall be displayed on Notice Board and a copy of the same is to be

communicated to the Dean R&D office by concerned Head of the Department. The constitution of the Supervisor Allocation committee will be as per RTMNU Direction No. 37/2017.

- 2.4 The candidates in consultation with the supervisor shall prepare a research proposal or synopsis.
- 2.5 The candidates shall be called for the Pre-Registration Seminar in which the candidate shall give a formal presentation before the Research Advisory Committee (RAC). The RAC shall be constituted as per RTMNU Direction No. 37/2017.
- 2.6 RAC shall select the candidate and finalize title of his /her research work.
- 2.7 Then the selected candidates shall submit online application for PhD registration to RTMNU website [www.nagpuruniversity.org](http://www.nagpuruniversity.org) and get the printout of the application. Simultaneously, selected candidate has to pay the necessary cost for obtaining the admission form of RCOEM from Accounts Department and after filling up the same, submit it to the office of Dean R&D along with hard copy of online PhD registration form of RTMNU application in duplicate, with necessary documents, registration form and other fees receipts.
- 2.8 Selected candidates shall pay the requisite fee of the University and submit the form to the University complying with all the instructions as per RTMNU direction 37 of 2017. In case university denies registration to the candidate, RCOEM will not be responsible and no fee will be refunded.

### 3. Payment of fees

- 3.1 As prescribed by RTMNU from time to time and to be paid on an annual basis. All fees shall be paid from 1st July to 15th July of the academic year. The delay in payment of annual fees may invite penalty of Rs. 10,000/- per year / cancellation of registration/ termination of admission.
- 3.2 Candidate shall not be allowed to appear for the Six-monthly progress seminar without payment of fees.
- 3.3 If the thesis submission is done after 15th July, candidate shall be required to pay the fees for the next academic year.

#### 4. Course Work

- 4.1. As prescribed in Direction no. 37 of 2017 by RTMNU, Nagpur.

#### 5. Tenure of Registration

- 5.1. As prescribed in Direction no. 37 of 2017 by RTMNU, Nagpur.

#### 6. Cancellation of Admission / Registration

- 6.1. As prescribed in Direction no. 37 of 2017 by RTMNU, Nagpur
- 6.2. In addition to the Direction no. 37 of 2017 by RTMNU, Nagpur, RCOEM norms for cancellation of registration are as follows:
  - 7.2.1 If a PhD scholar is absent without prior permission of the Supervisor and Head of Department for progress seminar his/her registration may be cancelled.
  - 7.2.2 The delay in payment of annual fees may result into cancellation of registration/ termination of admission.
  - 7.2.3 Non completion of the course work in specified duration.
  - 7.2.4 If reports of two consecutive seminars are unsatisfactory, RAC may recommend discontinuation of registration. If seminar is not given, it shall be considered as not satisfactory.

#### 7. Change of Supervisor

- 7.1. Change of supervisor shall be governed by RTM Nagpur University as per direction no. 37 of 2017.

#### 8. Progress Review & Reports

- 8.1. Registered candidates shall fulfill all norms and procedures of RTMNU ordinance 37 of 2017 on evaluation through Progress reports / progress seminars at university / College level. Apart from this the following conditions shall be applicable to the candidates.
- 8.2. It is mandatory for research scholar to give a progress seminar from the date of registration (at RCOEM, as place of Research) on his / her research work every six months in concerned departments as per the schedule displayed in the concerned department.

- 8.3. A brief write-up outlining the work previously done, the current status and the future plans should be submitted to the RAC members at least 3 days prior to date of seminar.
- 8.1 Report of the RAC after each six monthly progress seminar shall be duly forwarded to the office of the Dean R&D by the concerned department.
- 8.2 Report of six monthly seminars is required to be submitted to Dean (R&D) office within 15 days period after the last date of delivering the seminar mentioned in the seminar schedule. The consolidated summary sheet along with copies of seminar reports and other documents of all candidates should be sent in a single lot. Individual seminar report of candidate will not be accepted.

## 9. Requirements for Submission of Thesis

- 9.1 Candidates shall fulfill all norms and procedures of direction no. 37 of 2017 of RTMNU on Thesis Submission at university level.
- 9.2 Apart from this the following conditions shall be applicable to the candidates
  - 9.2.1 Scholar shall publish minimum **TWO research papers** in reputed Journals out of which at least one should be in Science Citation Index (SCI) Journal and other in Scopus indexed journal or equivalent. An undertaking to this effect shall be submitted by both supervisor and candidate alike at the time admission.
  - 9.2.2 Payment of full fees.
- 9.3 No Objection Certificate (NOC) shall be issued to the candidate only after submission of Compliance report to the office of Dean R & D for submission of thesis to RTMNU, Nagpur.

## 10. Research Funding

- 10.1. Once the candidate is registered for PhD with RCOEM center. Candidate along with supervisor shall put the research proposal to funding agencies like AICTE, DST, SERB, CSIR etc. for their research. In all such proposals the supervisor shall be a principal Investigator. An undertaking to this effect shall be submitted by both supervisor and research scholar.

## 11. Saving Clause

11.1. Notwithstanding anything contained herein, it is clarified that all cases in which the registration has been already granted, same shall continue to be governed by the respective ordinances/directions/guidelines.

(Dr. Rupesh Pais)  
Dean R & D

(Dr. Rajesh Pande)  
Principal