

RASHTRASANT TUKADOJI MAHARAJ NAGPUR UNIVERSITY
(Established by Government of Central Provinces Education Department by Notification No. 513 dated the 1st of August, 1923 & presently a State University governed by Maharashtra Universities Act, 1994)

PBAS Proforma for Promotion under CAS
(PART A, PART B & PART C)

PART A: GENERAL INFORMATION AND ACADEMIC BACKGROUND

- 1. Name (in Block Letters):**
- 2. Father's Name/Mother's Name:**
- 3. Department/College:**
- 4. Current Designation & Grade Pay:**
- 5. Date of last Promotion:** -
- 6. Which position and grade pay are you an applicant under CAS?**
- 7. Date of eligibility for promotion:**
- 8. Date and Place of Birth:**
- 9. Sex:**
- 10. Marital status:**
- 11. Nationality:**
- 12. Indicate whether belongs to SD/ST/OBC category:**
- 13. Address for correspondence (with pincode)**

- 14. Permanent address (with Pincode)**
Telephone No:
Email:

15. Academic Qualifications (Matric till post graduation)

Examinations	Name of the Board/University	Year of Passing	Percentage of marks obtained	Division/ Class/ Grade	Subject
S.S.C.					
Diploma					
B.E.					
M.TECH.					

16. Research Degree(s)

Degrees	Title	Date of award	University

17. Appointments held prior to joining this institution

Designation	Name of Employer	Date of Joining		Salary with Grade	Reason of Leaving
		Joining	Leaving		
					-
					-

18. Posts held after appointment at this institution:

Designation	Department	Date of actual Joining		Grade
		From	To	

19. Period of teaching experience: P.G. Classes (in years): ___ Yrs.

U.G. Classes (in years): ___ Yrs.

20. Research Experience excluding years spent in M.Phil / Ph.D. (in years): ___ Yrs.

21. Fields of Specialization under the Subject/Discipline:

22. Academic Staff College Orientation/Refresher Course attended:

Name of the Course/ Summer School	Place	Duration	Sponsoring Agency

Date:

Signature of the teacher.

PART B: ACADEMIC PERFORMANCE INDICATORS

CATEGORY:I. TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

- (i) Lectures, Seminars, Tutorials, Practicals, Contact Hours (give semester wise/ Year wise details, where necessary (for the prescribed period of each category by the UGC))

S. No.	Course/Paper	Level	Mode of teaching*	Hours per week allotted	% of classes taken as per documented record

Lecture (L), Seminar (S), Tutorial (T), Practical (P), Contact Hours I

		API Scores
(a)	Classes Taken (max 50 for 100% performance & proportionate score up to 80% performance, below which no score may be given)	
(b)	Teaching Load in excess of UGC norm (max score:10)	

- (ii) Reading/Instructional material consulted and additional knowledge resources provided to students

S.No	Course/Paper	Consulted	Prescribed	Additional Resource provided
API score based on Preparation and imparting of knowledge/ instruction as per curriculum & syllabus enrichment by providing additional resources to Students (max.score:20)				API Score:

- (ii) Use of participatory and innovative Teaching-Learning Methodologies, Updating of Subject Content, Course improvement etc.

S.No.	Short Description	API Score
	Total Score (Max Score:20)	

(iv) Examination Duties Assigned and Performed

S.No.	Type of Examination Duties	Duties Assigned	Extent to which carried out (%)	API Score
	Total Score (Max: 25)			

Signature of Teacher

Verified and found correct:

Signature of H.O.D / Principal

**Final Score approved by the Screening / Selection Committee:
(For Category: I)**

**Signature of Chairman
Screening / Selection Committee**

CATEGORY: II. CO-CURRICULAR, EXTENSION, PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES

Please mention your contribution to any of the following:

S.No.	Type of Activity	Average Hrs/week	API Score
	(i) Extension, Co-curricular & field based Activities		
	Total (Max:20)		
	(ii) Contribution to Corporate Life and Management of the institution	Yearly/Semester wise responsibilities	API Score
	Total (Max:15)		
	(iii) Professional Development Activities		
	Total (Max:15)		
	Total Score (I + ii + iii) (Max: 25)		

Total Score (Category: II) :-

Signature of Teacher

Verified and found correct :

Signature of H.O.D / Principal

**Final Score approved by the Screening / Selection Committee:
(For Category: II)**

**Signature of Chairman
Screening / Selection Committee**

CATEGORY: III – RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS

III-A) Published Papers in Journals

S. No.	Title with page nos.	Journal	ISSN / ISBN No	Whether peer reviewed. Impact Factor, if any	No. of co. authors	Whether you are the main author	API Score
01							
02							

III-B) (i) Articles/Chapters published in Books

S.No.	Title with page nos.	Book Title, editor & publisher	ISSN/ ISBN No	Whether peer reviewed	No. of coauthor	Whether you are the main author	API Score

(ii) Full Papers in Conference Proceedings

S. No.	Title with page nos.	Details of Conference Publication	ISSN/ ISBN No	No. of co authors	Whether you are the main author	API Score

(iii) Books published as single author or as editor

S.No.	Title with page nos.	Type of Book & Authorship	Publisher & ISSN/ ISBN No	Whether peer reviewed	No. of coauthors	Whether you are the main author	API Score

III-C) Ongoing and Completed Research Projects and Consultancies

(i & ii) Ongoing Projects/Consultancies

S.No.	Title	Agency	Period	Grant/Amount Mobilized (Rs lakh)	API Score

(iii & iv) Completed Projects/ Consultancies

S. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs in lakhs)	Whether policy document / patent as outcome	API Score

III-D) Research Guidance

S. No.	Number Enrolled	Thesis Submitted	Degree awarded	API Score
M. Phil. or equivalent				
Ph.D. or equivalent				

III-E) (i) Training Courses, Teaching-Learning Evaluation Technology Program, Faculty Development Programmes (not less than one week duration)

S. No.	Program	Duration	Organized by	API Score

(ii) Papers presented in Conferences, Seminars, Workshops, Symposia

S. No.	Title of the Paper presented	Title of Conference / Seminar	Organized by	Whether International / National / state/ Regional / college or university level	API Score

(iii) Invited Lectures and Chairmanships at National or International Conference/Seminar etc.

S. No.	Title of Lecture / Academic Session	Title of Conference / Seminar etc.	Organized by	Whether international/national	API Score

Total Score (Category: III) :-

Verified and found correct :

Signature of Teacher

Signature of H.O.D / Principal

**Final Score approved by the Screening / Selection Committee:
(For Category: III)**

**Signature of Chairman
Screening / Selection Committee**

IV. SUMMARY OF API SCORES

	Criteria	Last Academic Year	Total – API Score for Assessment Period	Annual Av. API Score for Assessment Period
I	Teaching, Learning and Evaluation related activities			
II	Co-curricular, Extension Professional development etc			
III	Research and Academic Contribution			

Signature of Teacher

Verified and found correct:

Signature of H.O.D / Principal

**Signature of Chairman
Screening / Selection Committee**

PART C, OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

S. No.	Details (Mention Year, value etc. where relevant)

LIST OF ENCLOSURES: (Please attach, copies of certificates, sanction orders, papers etc.)

I certify that the information provided is correct as per records available with the College/University and/or documents enclosed along with the duly filled PBAS proforma.

Signature of the faculty with
Designation, Place & Date

Signature of HOD

Signature of Chairperson/Principal

N.B: The individual PBAS proforma duly filled along with all enclosures, submitted for CAS promotions will be duly verified by the University / College as necessary and placed before the Screening Cum Evaluation Committee or Selection Committee for Assessment / Verification.