

SHRI RAMDEOBABA COLLEGE OF ENGINEERING & MANAGEMENT, NAGPUR.
(An Autonomous College of Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur)

No. RCOEM/COE/2020/

Date: 02.11.2020

NOTICE

EXAM FORM SUBMISSION FOR THE RTM NAGPUR UNIVERSITY ABSORBED STUDENTS (UG and PG)

For the **End Semester Winter 2020 examination** the process of exam form submission for backlog subjects will start from **6th Nov., 2020**. For this exam all **EX and the DC students enrolled in GEMS** will submit the exam form through GEMS. **Due dates are as under for exam form filling and submitting:**

- ❖ **Till 9th Nov., 2020** without late fees
- ❖ **From 10th Nov. to 11th Nov., 2020** with late fees of Rs. 300/ per day
- ❖ **On 12th Nov., 2020** with late fees of Rs. 500/ per day.

Students will not be allowed to submit the exam forms after 12th Nov. 2020.

Exam form submission process is as under:

1. Students will fill the examination form off line. These **students will fill a single form irrespective of the number of examinations they are appearing**. However, the fees will be collected according to the number of examinations they are appearing.
2. After filling the form they will verify this in the department. This verification process will be done by the **incharge faculty member for RTMNU absorbed students**. Following format must be filled for these students (in descending order of semester) and signed by student, concerned faculty member and HOD and submitted to COE office with the exam form.

RTMNU subject	Sem	Equivalence subject in autonomy	Sem	FORGO (YES/NO)

3. After verification pay the exam fees.
4. Submit the form along with the above format and copy of payment receipt in CoE office.

Regular Winter Examination of 2020 (RW2020) will **NOT** be conducted for

- (a) M. Tech Sem II
- (b) MBA Sem II
- (c) MCA Sem II/IV
- (d) MBA (Integrated) Sem II/IV/VI/VIII.

Therefore students of these programmes **should not fill the examination form** for their backlog subjects. For backlog subjects of these programmes examination will be conducted in Summer 2021 (Regular and Makeup attempt).

(Dr. Abhijeet Agashe)
Controller of Examinations