

SHRI RAMDEOBABA COLLEGE OF ENGINEERING & MANAGEMENT, NAGPUR.
(An Autonomous College of Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur)

No. RCOEM/COE/2020/

Date: 02.11.2020

NOTICE

Exam Form Submission for Improvement of Grade/CGPA for students graded based on their composite score in continuous assessment (50%) and performance in previous semester (50%) in 2019-20 Even Semester and promoted to next semester/year (Odd Semester/ 2020-21).

Regular students who were graded based on the composite score in continuous assessment (50%) and previous performance (50%) in 2019-20 Even Semester and promoted to Academic year 2020-21 and wanting to improve Grade/CGPA should do the following depending upon the category to which they belong:-

Category – I

Regular students having no backlog (All clear) in Regular Summer RS2020 End Semester Examination - 2019-20 Even Semester and willing to improve Grade/ CGPA.

Category – II

Regular students having one or more backlog in Regular Summer RS2020 End Semester Examination - 2019-20 Even Semester and willing to re-appear for the backlog courses only.

Category – III

Regular students having one or more backlog in Regular Summer RS2020 End Semester Examination - 2019-20 Even Semester and willing to re-appear for the backlog courses and also improve grade in courses that they have cleared. Has CGPA below 6.0 as per the grade card issued for RS2020 examination.

Category – IV

Regular students having one or more backlog in Regular Summer RS2020 End Semester Examination - 2019-20 Even Semester and willing to re-appear for the backlog courses and also

improve Grade in courses that he has cleared. Has CGPA more than or equal to 6.0 as per the grade card issued for RS2020 examination.

1. **Students falling in Category I and IV, should put a request to fill the examination form for RW2020 to the Controller of Examinations office by sending the prescribed format by email to dycoe@rknec.edu. Refer Annexure I for format. Last date for submission of request is 12th Nov. 2020 after which no requests shall be entertained.**
 - a. **Examinations office will contact such students and assist in submission of examination form for RW2020.**
2. **Students falling in Category II and III, should fill the examination form for RW2020 online as usual.**

Due dates are as under for exam form filling and submitting:

The process of exam form submission will start from **6th Nov., 2020**

- ❖ **Till 9th Nov., 2020** without late fees
- ❖ **From 10th Nov. to 11th Nov., 2020** with late fees of Rs. 300/- per day
- ❖ **On 12th Nov., 2020** with late fees of Rs. 500/- per day.

Students will not be allowed to submit the exam forms after 12th Nov. 2020.

Exam form submission process for Category II and III is as under:

1. Log in to GEMS.
2. Select Academic Functions » University Exam/Result » Autonomous University Exam Form.
3. Select Examination: ***End Semester Regular Winter 2020 EX (RW 2020 EX)***.
4. Select subject/subjects to be appearing for examination. **Select “FORGO” option only for the subjects in which you want to forgo the internal marks (“FORGO” option once applied, will not be reverted).** Press save button.
5. Make payment online through **online payment button** and **print receipt of payment**.
6. **Download Examination Form and check all the subjects printed on examination form. This exam form and payment receipt students have to keep with them as a proof. They don't need to submit the exam form.**

Regular Winter Examination of 2020 (RW2020) will **NOT** be conducted for

- (a) M. Tech Sem II
- (b) MBA Sem II
- (c) MCA Sem II/IV
- (d) MBA (Integrated) Sem II/IV/VI/VIII.

Therefore students of these programmes **should not fill the examination form** for their backlog subjects. For backlog subjects of these programmes examination will be conducted in Summer 2021 (Regular and Makeup attempt).

(Dr. Abhijeet Agashe)
Controller of Examinations

Shri Ramdeobaba College of Engineering and Management, Nagpur

Exam form submission request for RW2020 for students falling in category I and IV

Name of Student		Student ID	
Programme		CGPA as per grade card of RS2020	
Mobile Number		Email id (rk nec only)	

S.no	Semester	Course Code	Course Name	Current Grade in this course	Forgo Continuous Evaluation Yes/ No