

Admission Procedure for Higher Classes for the session 2019-20

Fee Payment starts on 7th June 2019 on-wards

Last Date of payment of fees (without late fee):7th July 2019

With Late fee of Rs. 2000/- : up to 13th July 2019

With Late fee of Rs. 5000/- : up to 20th July 2019

Steps for Payment:

Step 1: Login to GEMS

Step 2: Click on Fees Detail

Step 3: Click on Academic Fees Details

Step 4: Click on I accept the above Invoice details check box

Step 5: Select Online Payment

Step 6: Make your payment (Print transaction successful receipt)

Step 7: Go to home page

Step 8 : Click on Profile

Step9: Click on Print Profile

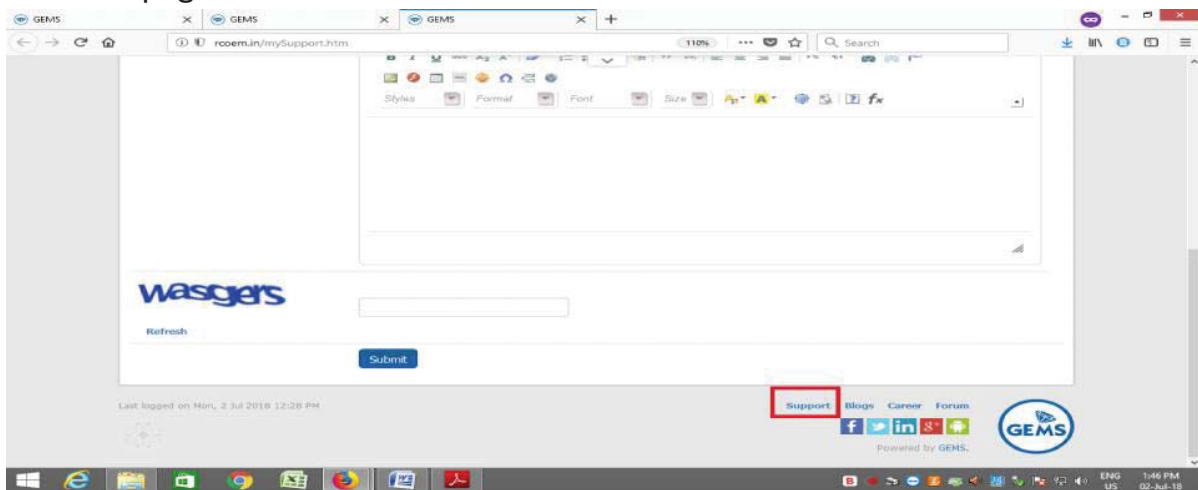
Step10: Click on Print student profile for re-registration

Step11: Print the PDF of Application form generated by system.

Step12:The Student and his/her parent should submit online anti-ragging undertaking at www.antiragging.in and www.amanmovement.org and get a print out and submit the same duly signed by both Student & Parent along with Print of Application Form, Transaction successful receipt, Xerox copy of mark-sheet of all Previous Attempts/ Years(Previous Examination)to Registrar Office.

Note:- Download the Admission receipt after 10th July from the option of **Academic Fees Details**

If there is any problem in Fees structure click on the **Support** option given at the footer of page



In category field select **Finance**, Write subject as **Fees Problem** and enter the problem description and submit it. After submitting issue problem will be resolve in 24hrs.

